

**Teleconference Meeting** began at 1:30 pm EST, 19 July 2000

**ACTION ITEMS:**

- The deadline for publishing and sending out the **Registration Flyer** is August 15<sup>th</sup>. Lee Baseman (SCEA) has this action.
- The target date for collecting the list of **training tracks and other tracks**, presenters' names, **Bio's** and **Abstracts** (10-15 lines each) of presentations is Aug 15<sup>th</sup>. Information is to be sent to Allison at [SCEA@erols.com](mailto:SCEA@erols.com) (Lee Baseman is coordinating). Will Gran is to provide the list of training tracks.
- Contact possibilities for **Keynote Speakers** and ask for availability.

**DISCUSSION ITEMS:**

- **Scheduling:** Bill Gibson recommended to the team members to start considering the schedule of activities for each day of the conference. He recommended that the final planning for rooms for presentations needs to be decided by the Sep/Oct timeframe.
- **Room Type/Size:** Will Gran will have first choice of rooms needed for Training Tracks. Buddy Everage received support from Ruth Franklin (NDIA) to provide electronic media projectors. The hotel charge is ~\$600./room/day. Buddy will investigate leasing from outside the hotel.
- **Track Coordinators:** As shown in the action items above, the track coordinators are responsible for meeting the August 15<sup>th</sup> deadline. Exchange of phone numbers was made. Bill Gibson clarified that a list of names, phone numbers and email addresses is on the DCMA web site, <http://www.dcmamail.com/oc/earnvalu/ipmc.htm>.
- Bill Gibson provided an overview of the tracks, as follows.

**Conference Theme:** EVMS in the 21st Century.

Training Track (to be subdivided into three tracks)

Track Coordinator – Will Gran

What's New with EVMS

Track Coordinators to be Fred Manzer and Dave Graham

Lessons Learned with EVMS

Track Coordinators to be Eleanor Haupt and Dirk Cruver

Application of EVMS outside the DOD (possibly)

Track Coordinators to be Barry Schuler and Linda Nobel.

Subtracks to include:

Commercial

Federal Agency (NASA, FAA, etc)

International

- **Keynote Speaker:** Much discussion time was spent on options for the Keynote Speaker(s). Consideration for a paid professional speaker is being made. Dr. Jerry Linenger, Risk Management Specialist and Astronaut, was mentioned. Bill Gibson commented on the fact that when a speaker is contracted, that confirms their attendance, vs. a Government Official. Bill also

put \$15,000 into the budget for the conference for a paid speaker. The suggestion was made to contact two dynamic speakers, Blaise Durante, in conjunction with Eleanor Spector (LM Contracting Executive). Action was taken to request their availability to serve as Keynote Speakers, possibly in a dual role.

- **General Sessions:** General sessions are scheduled for Tues. and Wed. of the conference from 8:30-10:00 am. Sufficient time for panel discussions was discussed and agreed.
- Buddy Everage commented that NDIA has Registration available on-line, through CPM.
- Buddy suggested that attendees put in their hotel reservation as soon as possible at the Sheraton.
- The group decided to have the next teleconference in two weeks.

#### Attendees

Bill Gibson

Buddy Everage

John Singley

John Pakiz

Linda Apodaca

Lee Baseman

Dave Graham

Dirk Cruver

Wilma Uribe

Debbie Murray

Judy?